CORTESE-KNOX-HERTZBERG LOCAL GOVERNMENT REORGANIZATION ACT OF 2000 ANNEXATION/DETACHMENT/REORGANIZATION PROCEDURE DIAGRAM

AGENCY PRE-NOTICE

Mailed notice by proponent to subject and interested agencies at least 20 days before resolution adoption unless 100% consent (optional).

COMMISSION PROCEEDINGS

May be initiated by resolution of application by affected agency, or petition with required signature of landowners or registered voters.

NOTICE OF INTENT TO CIRCULATE PETITION

Must be filed with Executive Officer prior to circulation of the petition.

RESOLUTION

Resolution of application by affected local agency.

PETITION

Petition with required signatures of landowners or registered voters. Check with LAFCO for specific signature requirement.

APPLICATION SUBMITTAL

Environmental Review is performed if LAFCO is the lead agency.

Application is submitted to LAFCO in form required by Commission to include resolution/petition, map, prezoning (for city annexations) and legal description, applicable fees, CEQA compliance documents and comprehensive plan for services.

Tax exchange resos are adopted by agencies, if applicable.

APPLICATION REVIEW

Request for information from other agencies or affected counties; Executive Officer prepares report and recommendation on proposal; report mailed at least 5 days prior to hearing.

NOTICE OF HEARING

Notice of Commission hearing is given by Executive Officer; notice given by posting, publication and *mailing to property owners and registered voters within boundaries (within 300 feet) at least 21 days before date of heairng. *(If >1000 notices, 1/8 page display ad in lieu of mailed noticee.)

COMMISSION HEARING

At the hearing the Commission will consider staff report and factors related to proposal, testimony of affected agencies and parties, service plan, CEQA documentation, and make determinations.

COMMISSION DENIES PROPOSAL

If denied, no similar proposal may be made within one year.

COMMISSION APPROVES PROPOSAL

May be approved with revisions/conditions. Commission directs Executive Officer to conduct protest proceedings. Approval expires within one year if not completed (see next page).

WAIVER OF PROTEST HEARING

Commission may waive hearing if 100% landowner consent and concurrence from affected agencies. (see next page)

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PROTEST PROCEEDINGS

A public hearing must be held to determine whether there is enough protest to warrant an election or terminate proceedings.

NOTICE OF HEARING

Notice is given by Executive Officer within 35 days of Commission hearing; notice given by posting, publication and *mailing to property owners and registered voters within boundaries at least 21 days before date of hearing. *(If >1,000 notices, 1/8 page display ad in lieu of mailed notice.)

WAIVER OF PROTEST HEARING If protest is waived, proposal may be completed.

PROTEST HEARING

Protest hearing is held by the Executive Officer on date and time of notice; written protests must be filed on LAFCO protest form with Executive Officer prior to the conclusion of the hearing and each must have proper date, signature, and address. Value of written protest determined by Executive Officer. Executive Officer adopts resolution within 30 days of hearing.

APPROVAL OF PROPOSAL

Executive Officer must order annexation if:

- 1. Uninhabited (< 12 reg.voters) < 50% landowner protest received.
- 2. Inhabited (≥ 12 reg. voters) less than 25% of reg voters file written protest or < 25% of landowners owning < 25% of the total assessed land value file written protest.

TERMINATION

Proposal must be terminated if written protests are majority of:

- 1. Voters if inhabited.
- 2. Landowners owning 50% or more of the total assessed land value. New proposal must wait one year, two years for city incorporation/consolidation.

CALL FOR ELECTION

LAFCO Must call for election if inhabited and 25 - 50% of registered voters file written protest, or, 25% or more of landowners owning 25% or more of the total assessed land value file written protest.

VOTERS APPROVE (Simple Majority) nmission adopts reso

Commission adopts resolution approval.

VOTERS DENY

Commission adopts resolution to terminate proposal. New proposal must wait 1 year.

COMPLETION OF PROPOSAL

Once all term and conditions are complied with, a Certificate of Completion is recorded and subsequently filed with State Board of Equalization.