



VENTURA LOCAL AGENCY FORMATION COMMISSION

801 S. VICTORIA AVENUE, SUITE 301 • VENTURA, CA 93003

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FEE SCHEDULE

Adopted on April 19, 2023

Effective July 1, 2023

Fees and deposits are charged and accounted for as described in the Ventura LAFCo Fee and Billing Policies. Each application or petition to LAFCo must be accompanied by payment of the Administrative Fee and the Initial Deposit set forth below. All LAFCo staff time and legal counsel time spent on the proposal shall be billed to the applicant or petitioner at the hourly rates set forth below, and shall be paid from the deposit, with the exception of deposits for incorporation proposals (see below). If the hourly charges exceed the amount of the deposit, the applicant or petitioner shall pay the excess within 15 days of receipt of a statement from LAFCo. Failure to pay may be cause for denial of the application/petition, and no proceeding or proposal shall be completed until all fees due have been paid in full.

TYPE OF ACTION		Administrative Fee (Non Refundable)	Deposit Required (Initial)	Total Initial Payment	
Changes of Organization or Reorganizations ¹	Annexation to, or detachment from, a city or district	Does NOT require conducting authority protest proceedings ²	\$1,850	\$1,800	\$3,650
		Requires, or may require, conducting authority protest proceedings ³	\$1,850	\$3,600	\$5,450
	Special District - Consolidation, Merger, Dissolution, or Formation of a Subsidiary District		\$1,850	\$4,500	\$6,350
	Expansion of Special District Powers		\$1,850	\$1,800	\$3,650
	Special District Formation		\$1,850	\$5,400	\$7,250
	City Incorporation ⁴		\$5,000	\$25,000	\$30,000
Changes to Spheres of Influence ⁵	Update (filed separately from a change of organization or reorganization)		\$1,850	\$3,600	\$5,450
	Amendment (filed in conjunction with a Change of Organization or Reorganization)		\$1,850	\$900	\$2,750
Out of Agency Service Agreements	Administrative Action	Determination	\$450	N/A	\$450
		Time Extension	\$450	N/A	\$450
	Commission Action	Determination	\$1,850	\$1,800	\$3,650
		Time Extension	\$450	\$600	\$1,050
Other Actions	Extension of Time Request to Complete Proceedings		\$1,850	\$900	\$2,750
	Reconsideration Request		\$1,850	\$900	\$2,750
	Amendment to, Waiver of, or Establishment of New LAFCo Policy		\$1,850	\$900	\$2,750
	Fee Waiver or Reduction of Fee Request		\$600	N/A	\$600
Other Requests for Commission Action – Administrative fee plus actual time		\$450	N/A	\$450	

¹ Fee amounts apply regardless of number of agencies involved.

² Area is uninhabited (Government Code § 56079.5) and all owners and subject agencies consent to the proposal.

³ Area is inhabited (Government Code § 56046) or uninhabited (Government Code § 56079.5) and all owners and/or subject agencies do not consent to the proposal.

⁴ For incorporations, the application deposit shall be held in trust until all outstanding charges are paid and LAFCo proceedings are completed.

No LAFCo charges associated with the processing of an incorporation application may be paid from the deposit; the applicant shall be provided with a monthly invoice starting from the date of application submittal in accordance with the applicable LAFCo fee agreement.

⁵ Fee amounts apply regardless of number of agencies involved.

TYPE OF ACTION	Administrative Fee (Non Refundable)	Deposit Required (Initial)	Total Initial Payment
Pre-application Review and Meetings - 3 hour minimum plus additional actual time in excess of 3 hours - due at time of scheduling)	\$525	N/A	\$525

LAFCo TIME BILLING RATES

LAFCo staff composite rate	\$175/hour
LAFCo legal counsel rate	Actual Costs

NON-LAFCo FEES

Fees & Charges Related to LAFCo Actions

FEES	APPLICANT/PETITIONER SHALL PAY:
Mapping fees	Payable to the County Surveyor's Section of the Ventura County Public Works Agency per the applicable County Surveyor's Fee Schedule
State Board of Equalization fees	For changes of organization and reorganization; payable to the State Board of Equalization in accordance with its latest fee schedule; collected by LAFCo prior to County and State filing of an action
Publication costs	Costs for publishing notices in the newspaper will be charged at actual costs
Consultant costs	Costs for any consultants hired by LAFCo (e.g. environmental consultants, fiscal review consultants, etc.) will be charged at actual costs
State Department of Fish and Wildlife fees	Payable to the State Department of Fish and Wildlife; collected, as necessary, by LAFCo prior to filing environmental notices of determination
Charges by County Assessor, County Clerk and Recorder or other County agencies for verifying ownership information, registered voter information, filing notices, recording documents, etc.	Actual costs
State Controller's costs	Costs by the State Controller's Office for fiscal reviews to be paid by the party making the request; payable to the State Controller in accordance with the Controller's latest fee schedule; collected by LAFCo prior to submittal to the State Controller.
Special legal counsel and any legal defense costs	Actual costs
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